

24. (NEW) A computer-readable medium having computer-executable instructions for performing steps comprising:

receiving document information associated with a document to be stored;
generating a pending record containing said document information;
verifying said document information; and
generating an active record if said verifying is successful.

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Cmld

REMARKS

This preliminary amendment is presented prior to calculation of claims fees due in the present case. Claims 12 and 17 are modified herewith to amend terminology contained therein. New claims 22-24 are presented to provide varying claim types. No new matter is believed added by these amendments. Also submitted herewith is a substitute specification containing amendments to the specification as filed. In particular, the specification has been amended to correct typographical errors (e.g., at pages 12 and 13, the reference numbers 4xx have been amended to properly refer to the figures) and to correct terminology. No new matter is believed added hereby.

Entry of the requested amendments is respectfully requested. This application is considered to be in condition for allowance and such action is earnestly solicited.

In addition, the Commissioner is hereby authorized to charge and credit Deposit Account No. 50-1852 as described below. A duplicate copy of this sheet is enclosed.

- ☒ Credit any overpayment.
- ☒ Charge any additional fees required under 37 CFR 1.16 and 1.17.

Respectfully Submitted,

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Date

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ATTACHMENT 1
MARKED UP COPY OF AMENDED CLAIMS

12. (Amended) The data storage method of claim 1, wherein said document information includes at least one of: a collection name; a file name; subcategory information; location information; owner information; creator information; cross reference information; status information; history information; geographical information; and archive information.

17. (Amended) A method for storing a document, comprising:

conducting a search for existing records of a [library]record management system referencing said document;

submitting a request to add said document to said [library]record management system if said search indicates that said document is not referenced in said [library]record management system, said request identifying at least a type of said document;

entering document data in a data entry template, said data entry template selected based at least in part on said type of said document.

ATTACHMENT 3

REPLACEMENT SPECIFICATION (MARKED-UP COPY)